

The Board of County Commissioners met in regular session at 9:00 a.m. with all members and the Deputy County Clerk present.

Janet Stewart made the motion to approve the minutes of the September 6, 2016 meeting with one correction, Kevin Ford should be Justin Ford, along with the claims against the various funds of the county, payroll totaling \$136,093.65 dated September 14; voucher numbers ending 151261 totaling \$226,813.27. Martin Long seconded the motion and it passed unanimously.

Commissioners discussed proposed changes to an agreement with Nick Cacciabando of Senior Living Investment Brokerage for the care home and assisted living facilities. Commissioners agreed that they would like to see the agreement with changes incorporated prior to approval and would like to meet with the County Attorney to discuss the changes.

Commissioners discussed a water leakage problem at the Health Department. Part of the problem is the flower bed next to the building. Public Works Supervisor Randy McCauley offered to clear and prepare the area and the city has agreed to pour concrete. An area behind the EMS building has a similar problem, so it can be added to the project. The estimated cost is \$2,000.00. Martin Long moved that the project for the Health and EMS buildings be approved. Janet Stewart seconded the motion and it carried unanimously.

The Health Department air conditioning units may also be contributing to the problems. The units are at least 26 years old. John Crosby with Ross of Ulysses, said one of the units is leaking back into the unit. Following discussion, it was agreed to get quotes from Ross of Ulysses and Weber Refrigeration for replacement of the three units.

Commissioner Shapland reported that Interim Health Department Administrator Toni Irvin, told him that the new records management software is not working very well. Following a brief discussion, commissioners decided to have Ms. Irvin come to the next meeting to discuss the paperless charting software further.

Commissioner Long participated in the KCAMP webinar concerning the Kansas Open Records Act and the 2016 law changes. Commissioners discussed the new law pertaining to record retention of emails and text messages relating to county business. He indicated that the county may need to consider a policy to ensure these communications are complying with state requirements. Commissioners also discussed Open Meeting requirements.

Commissioner Shapland inquired about the possibility of selling the Brewer building. Commissioner Long suggested an agreement with Centura to exclude that property from the lease agreement. The County Attorney may have advice about the process. No action taken.

Commissioner Stewart reported that she had been asked if the County is obligated to have an election prior to selling the care home since an election was held prior to building it. Commissioner Long expressed his feeling was commissioners are elected to represent the taxpayers and are in the best position to see the entire financial condition of the County.

The commissioners adjourned at 10:42 a.m., to meet again in regular session on October 4, 2016 at 9:00 a.m.



Paula Shapland, Deputy County Clerk



Kevin Shapland, Chairman

