

The Board of County Commissioners met in regular session at 9:00 a.m. with all members and the County Clerk present. Pastor Jon Becker provided prayer and Commissioner McHenry led the Pledge of Allegiance.

Carl Higgs made the motion to approve the minutes of the January 8, 2013 meeting along with the claims against the various funds of the county. Marty Long seconded the motion, and it passed unanimously.

Carl Higgs nominated Marty Long to be Chairman of the Commission for 2013. Linda McHenry seconded the nomination, and it passed unanimously.

Carl Higgs made the motion to approve items 1-17 of the organizational agenda for county business. Linda McHenry seconded the motion, and it passed unanimously.

1. Meeting Dates and Times for the Year  
1<sup>st</sup> and 3<sup>rd</sup> Tuesday of month, start at 9:00 a.m.
2. Designate Official Depositories - Grant County Bank, Western State Bank, Bank of Ulysses
3. Designate Official Newspaper - Ulysses News
4. Give the Treasurer authority to invest County Funds to the best interest of the County.
5. Appoint the Clerk as Chief Purchasing Agent, Federal & State Withholding Tax Agent, Social Security Agent, Kansas Public Employees Retirement System Agent and Insurance Agent for the County, as well as Public Information Officer, Freedom of Information Officer, and the Americans with Disabilities Act Coordinator.
6. Appoint Randy McCauley as Road and Bridge Administrator
7. Appoint Ramon Clinesmith as Noxious Weed Director
8. Appoint David Graber as Transfer Station Manager
9. Appoint JD Neufeld as Civic Center Building and Grounds Manager
10. Appoint Kristy Frazee as Health Department Administrator
11. Appoint Dr. Douglas Johnson as County Health Officer
12. Appoint Don Button as Emergency Management Coordinator
13. Appoint Jerry Jo Deckert as Emergency Medical Services Director
14. Appoint John Crosby as Fire Chief
15. Appoint De Lane as Purchasing Agent/County Website Administrator

Marty Long made the motion to approve items 16 and 17 of the organizational agenda for county business. Carl Higgs seconded the motion, and it passed unanimously.

16. Mileage is paid at current IRS rates throughout the year when using your personal vehicle for county business.

17. Appoint the Following Administrative Heads for Approving Claims Against the Various Funds of the County:

- a. Lance Babcock for the Sheriff's Department, 911 and Juvenile Justice Funds
- b. Jerry Jo Deckert for Ambulance Funds
- c. John Crosby for Fire Department Funds
- d. Randy McCauley for Road & Bridge and Noxious Weed Funds
- e. David Graber for the Transfer Station Fund
- f. Tom Fuhrmann for the Appraiser Fund
- g. Mary K. Sullivan for the Register of Deeds and R.O.D. Technology Funds
- h. Rita Gee for Treasurer and Motor Vehicle Funds
- i. Jessica Akers for Attorney, Prosecutor Training and Division Funds
- j. Don Button for the Emergency Management Fund
- k. Kristy Frazee for the Health Department Fund
- l. JD Neufeld for the Park Maintenance Fund
- m. Chairman of the Airport Board for the Airport Fund
- n. Sheila Brown for all Other Funds

18. Make Board Appointments.

- a. Linda McHenry made the motion to reappoint Larry Gustafson to the Care Home Board. Carl Higgs seconded the motion, and it passed unanimously.
- b. Carl Higgs made the motion to reappoint Ronnie Young and appoint Neta Grimes to fill the vacant position made by the resignation of Mary Cott on the Board of Aging. Linda McHenry seconded the motion, and it passed unanimously.

Kevin Shapland, President of the Fair Board, met with commissioners to request adding a member to the board to help shoulder some of the workload of the Fair. Carl Higgs made the motion to add a seventh member to the Fair Board. Linda McHenry seconded the motion, and it passed unanimously.

- c. Linda McHenry made the motion to reappoint the entire Fair Board, Daron Cowan, Kevin Shapland, Terri Trotman, Dennis Deyoe, Tony Cavazos, Lorrie Munsell and to appoint Lucy Vanderpool-Altis as the newly added seventh member. Carl Higgs seconded the motion, and it passed unanimously.
- d. Linda McHenry made the motion to appoint Jerry Jo Deckert to fill the vacant position made by the resignation of Judy Neatherlin on the Mental Health Board of Directors. Carl Higgs seconded the motion, and it passed unanimously.
- e. Linda McHenry made the motion appoint Vickie Holman to fill the vacant position made by the resignation of Tim Cantrell on the Economic Development Board. Carl Higgs seconded the motion, and it passed unanimously.
- f. Linda McHenry made the motion to reappoint David Higgs and Bob Ward to the Hospital Board of Trustees. Carl Higgs seconded the motion, and it passed unanimously.

Randy McCauley, Road Department Administrator, proposed the County pay for a Commercial Driver License (CDL), which is a requirement for the position of any Road Department employee with the exception of the office manager. The CDL Class A with tank endorsement costs \$39 for each employee at renewal time. After discussion, Linda McHenry made the motion to pay for the renewal of a CDL for any Grant County employee required to have it for their job position. Carl Higgs seconded the

motion, and it passed unanimously. Mr. McCauley updated commissioners on the progress of the wind farm access road, and presented one road crossing permit which was reviewed and approved.

Lori Deyoe, Bit and Spur Member; Anita Wendt, Pioneer Electric H.U.G.S Team Leader; JD Neufeld, Civic Center Manager; Randy McCauley, Road Department Administrator and Loren Wright, County Surveyor, met with commissioners to review plans for the proposed concession stand/restroom building at the rodeo arena. The group promoted a brick design and Ms. Deyoe offered Bit and Spur Club funds for the concession stand appliances. It was the consensus of the commissioners the County would pay for all equipment for the facility and maintain the building. Ms. Wendt told commissioners H.U.G.S would assist with funding and suggested the facility may need updated bleachers. Mr. Wright will work with the architect and return with a cost estimate for Ms. Wendt and commissioners.

JD Neufeld, Civic Center Manager, requested purchasing 576 folding chairs with chair carts for the auditorium; two office computers; and ballasts and bulbs for the 4-H building. Linda McHenry made the motion to purchase folding chairs and chair carts for approximately \$19,362, and for this purchase to be taken from the special equipment fund. Carl Higgs seconded the motion, and it passed unanimously. Linda McHenry made the motion to purchase two HP Compaq Pro computers at a cost of \$999 each, and for this purchase to be taken from the special equipment fund. Carl Higgs seconded the motion, and it passed unanimously. Carl Higgs made the motion to purchase ballasts and bulbs to change over the lighting to more efficient T8 lights at a cost of \$587.46, and for this expense to be taken from the county building fund. Linda McHenry seconded the motion, and it passed unanimously. Linda McHenry made the motion to allow the sale of several pieces of equipment and 100 orange banquet chairs on the Purple Wave Auction site. Carl Higgs seconded the motion, and it passed unanimously. Linda McHenry made the motion to allow the disposal of old metal folding chairs in whatever amount needed. Carl Higgs seconded the motion, and it passed unanimously. In other business, Mr. Neufeld reported Linn Energy donated funds to purchase updated projector screens for the Civic Center. Later in the day, Mr. Neufeld returned to present bids for a color copier/scanner /fax. Carl Higgs made the motion to purchase a Sharp MX4110N copier at cost of \$8,815 from Southern Office Supply, and for the expense to come out of the special equipment fund. Linda McHenry seconded the motion, and it passed unanimously.

Lance Babcock, Sheriff, presented bids for one new police use vehicle from the U.S. General Services Administration (GSA) contract. Linda McHenry made the motion to purchase a 2013 Ford Police Interceptor Utility for \$26,404.43 through the GSA contract, and for this purchase to be taken from the special equipment fund. Carl Higgs seconded the motion, and it passed unanimously. Sheriff Babcock gave a department update on services his department has provided to the community.

The commissioners recessed for lunch with the City of Ulysses Officials at Park View Assisted Living. Those attending from the city were: Mayor, John Battin; Council Members, Janet Stewart and Tim McCauley; City Clerk, Margaret Perez; and Interim Administrator/Police Chief, Alan Olson. General discussion was held.

Commissioners reconvened at the Ulysses Airport to evaluate the Five Year Airport Capital Improvement Plan. Attending the meeting were: Chris Flageolle and Don Klappmeyer, Lochner Engineering; Airport Board Members, Ed Neidert, Darrin Figgins, Tom Hauser, Mark Faulkner; and

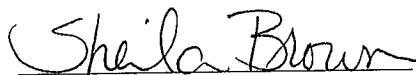
Airport Manager, Steve Rice. It was the consensus of the group that priority for the next fiscal year grant request should be to construct eight T-Hangars. The local match will be 10% for any future airport projects. Mr. Flageolle will prepare the request and return a contract to commissioners. In other business, the Airport Lease Agreement Contract was discussed with no decision being made for changing the wording of the contract. Commissioner Long asked that KCAMP review the present contract and give recommendations to the commissioners.

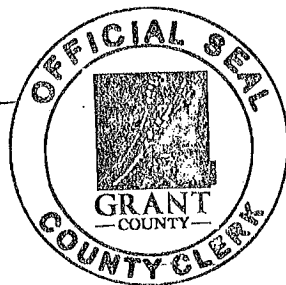
The meeting resumed in the Commissioners' Room. Becky Crowder, Austin Peters Group, met with commissioners to present their study findings and recommend new pay ranges for the rewritten job positions. Also attending this portion of the meeting were department heads, Tom Fuhrmann, JD Neufeld, David Graber, Kristy Frazee, Randy McCauley, Mary K. Sullivan, Rita Gee, Don Button, Lance Babcock, Jerry Jo Deckert, De Lane and LaVonne Michael. Ms. Crowder recommended implementing new pay ranges at 60<sup>th</sup> percentile of the market; across the board 2.875% pay adjustments; moving employees to the minimum of the proposed ranges as finances are available; provide pay compression adjustments; and implement peer group health insurance rates. Commissioners took the findings under advisement and will review the manual to make a decision at their first meeting in March.

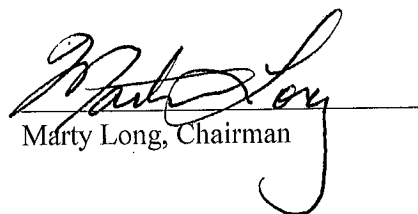
The commissioners scheduled to have a planning session on February 12<sup>th</sup>.

Ed Neidert requested commissioners view damage to the taxiway of his privately owned hangar. The commissioners reconvened at the hangar to assess the damage. Mr. Neidert requested the County pay for 20' of the repairs to change the taxiway from blacktop to cement. It was the consensus of the commissioners the damage was a safety concern. Carl Higgs made the motion to pay H&H Construction for 20' of cement to repair the area at a cost of \$8,565, and for this expense to be paid from the courthouse general fund. Linda McHenry seconded the motion, and it passed unanimously.

Marty Long made the motion for adjournment at 3:55 p.m., to meet again in regular session February 7, 2013. Linda McHenry seconded the motion, and it passed unanimously.

  
Sheila Brown, County Clerk



  
Marty Long, Chairman